

Arrival Procedure

The main entrance to the school building is on the north side of the building. All traffic enters the school parking lots from New Ballwin Rd. and joins one of the two single lines of ONE WAY traffic on the lower section *or* the upper section of the parking lot. All arrival traffic is ONE WAY and exits turning left onto Nancy Place. In order to keep traffic on New Ballwin Rd. to a minimum, we ask that you do not turn right onto Nancy Place. Please adhere to the directives given by the Traffic Committee on site every morning.

- Traffic arriving from the south (from the direction of Woerther Elementary) should turn right into the first driveway (near the outdoor message board) pass in front of the cafeteria windows and continue around the corner of the building (turning to the right) in single file on the lower section of the lot, pulling up as far as possible before stopping.
- Traffic arriving from the north (from the direction of Manchester Rd.) should turn left into the driveway nearest the flagpole and veer to the left in single file on the upper section of the lot, pulling up as far as possible before stopping.

When the traffic is stopped, students should exit their cars from the right side (passenger side) of their vehicles and walk directly to the sidewalk. Students crossing from the upper parking lot should wait at the CROSSWALK for assistance. All students enter the building through the door near the statue of St. Francis. There is **NO PARKING PERMITTED AT ANY TIME DURING MORNING ARRIVAL**. If it is necessary to park during arrival time, please use only the row of parking spaces numbered 132-159 on the *basketball hoop side* of the upper parking lot. PLEASE NOTE: The Church lot is reserved for daycare buses and for those attending Mass. Please do not use the Church parking lot during arrival time. Students should not be dropped off on the Church parking lot.