



## **CLOVER CARE AFTER SCHOOL CARE PROGRAM**

**2023/2024**

### **ABOUT OUR PROGRAM:**

We provide a safe and fun environment where your children can play & do homework at the end of each school day until 6:00pm. We will follow the guidelines set forth by Holy Infant School, the Archdiocese of St. Louis, and St. Louis County with respect to Covid-19 procedures.

### **PROGRAM HIGHLIGHTS:**

- Students are in a familiar setting with their school friends and can take part in after-school activities when they resume.
- The gym and outside play area are available for the students.
- Snacks are provided.
- Variety of activities: arts & crafts, games, sports, and special projects
- After care provided for early dismissal days

### **PICK UP PROCEDURE:**

The after-school care program is located in the lower cafeteria in the Parish Center (Gym). To pick up your child(ren), enter the vestibule of the Parish Center and ring the bell. **If at any time the location of aftercare needs to be changed, you will be notified by email.** Only those authorized by you as listed on your registration sheet will be allowed to pick up your child(ren).

### **ABSENCES/ILLNESSES/INCLEMENT WEATHER:**

If your child will not be attending the after school care due to illness or other reasons, please email [clovercare@holysinantschool.org](mailto:clovercare@holysinantschool.org). PLEASE DO NOT LEAVE A MESSAGE WITH THE SCHOOL OFFICE OR THE CHILD'S TEACHER. The same guidelines used by Holy Infant School apply to Clover Care. In case of inclement weather closing school early, we hope you will get here as soon as possible for the sake of our staff that also needs to get home.

### **LATE POLICY:**

Children must be picked up each day by 6:00pm. Failure to do so will result in a late pick up fee (\$2/minute (per clock in lower cafeteria) until 6:30, after 6:30 a flat fee of \$75), payable by check (made payable to Holy Infant) to the employee on duty at the time of pick up.

### **DISCIPLINE POLICY:**

Children will be expected to behave in accordance with the Conduct and Discipline policy of Holy Infant. Failure to adhere to these policies could include losing attendance privileges, and/or possible dismissal from the program.

**SNACKS:**

We will provide the children with a snack. Please send a water bottle with your child to be used at Clover Care. We try to purchase nut-free snacks for those who have allergies. If your child has allergies and you feel more comfortable providing your own snacks, you are welcome to do so. Make sure your child’s name is on the snack.

**BILLING/FEES-Regular Monthly Use:**

<u># of days per week</u>	<u>1 Child</u>	<u>2 Children</u>	<u>3 Children</u>	<u>4 Children</u>
4-5 days per week	\$275/ month X 9 months = \$2,475	\$410/ month X 9 months = \$3,690	\$520/ month X 9 months = \$4,680	\$630/month X 9 months = \$5,670
2-3 days per week	\$190/ month X 9 months = \$1,710	\$275/ month X 9 months = \$2,475	\$355/ month X 9 months = \$3,195	\$440/ month X 9 months = \$3,960
1 day per week	\$110/ month X 9 months = \$990	\$165/ month X 9 months = \$1,485	\$220/ month X 9 months = \$1,980	\$275/ month X 9 months = \$2475

All fees require monthly debit the 15<sup>th</sup> of the month, September-May, from a checking/savings account.

**There is a non-refundable registration fee of \$75 for each family that wishes to use on a REGULAR BASIS that must accompany your registrations form.**

We offer OCCASSIONAL use **by the day**-\$20/day, \$15/additional child. You must e-mail [clovercare@holysinantschool.org](mailto:clovercare@holysinantschool.org) to check availability. There will be no unannounced drop ins. Payment by check or cash is due at pickup. **There is a non-refundable registration fee of \$50 for each family that wishes to use on an OCCASSIONAL BASIS that must accompany your registrations form.**

**SCHEDULE: subject to occasional change**

- 2:45-3:15pm Children report to Clover Care and attendance is taken
- 3:15-4:15pm Snack provided, inside/outside recess and playground time
- 4:15-6:00pm Homework is begun or activities for those without homework

**ADDITIONAL SAFETY MEASURES:**

At this time masks are optional. Our school nurse and principal are constantly monitoring the CDC, Health Dept., etc. and will update protocols to ensure the safety of our students and staff. We will have hand sanitizer and encourage handwashing and hand hygiene. We will be using hospital-grade disinfectant spray to clean all tables, chairs, and highly touched areas. We will take special sanitizing measures with respect to our toys, equipment and other materials used by our students.