

2021-2022 Holy Infant School Internet Acceptable Use Agreement

Please consult the "Family Directory and Handbook" for the *Internet and Electronic Communication Conduct Policy*

Holy Infant School has established a computer network and is pleased to offer Internet access for student use that supports the educational purpose and instructional strategies implemented by teachers in the classroom. The network provides students with a variety of Internet resources. Our system is safeguarded by a firewall; however, it must be understood that nothing is 100% foolproof.

Students' access to the computer network and use of Internet resources is a privilege. In order for students to use the Internet at Holy Infant School (**including the web-based Accelerated Reader Program**), students and their parents or guardians must first read, understand, and sign this Acceptable Use Agreement (AUP). **Please read and review with your child:**

- Students will have access to the Internet in the classrooms, library, and computer lab during school hours. Student access is limited to supervised sessions on school-owned hardware **ONLY. Students should not use personal electronic devices in school.**
- Student use of the Internet is contingent upon parent/guardian permission in the form of a signed copy of this Acceptable Use Agreement. Parents/guardians may revoke approval at any time. **Students who do not have a signed Agreement on file will not be allowed to take Accelerated Reader tests at school, as the program is now Internet-based.**
- Material created and/or stored on the system is not guaranteed to be private. School and Network Administrators will review the system from time to time to ensure that the system is being used properly. For this reason, students should expect that a Holy Infant staff member will view work created on the network.
- The technology devices in the school are expensive learning tools. Any damage caused by misuse will be paid for by the student/family, including, but not limited to, damage to SmartBoards, iPads, MimioTeach equipment, Chromebooks, laptops, computers, projectors, printers, cameras, etc.
- Students/parents/guardians and members of the school staff are expected to report promptly to a school administrator when violations of this Agreement are suspected or observed.
- Violations of the terms of this Agreement will be investigated and consequences will be applied which may include, but are not limited to, revocation of Internet privileges.

Unacceptable Uses

Communications or depictions through e-mail, text messages or web site postings, whether they occur on the school computer network or through private communications, which: (1) are of a sexual nature; (2) threaten, libel, slander, malign, disparage, harass or embarrass members of the school community or (3) in the principal's discretion, cause harm to the school or school community (collectively "Inappropriate Electronic Conduct"), shall be subject to the full range of disciplinary consequences, including withdrawal for cause, as described in 4302, Serious Disciplinary Consequences. (See 4303.4, *Internet and Electronic Communications Conduct*)

- The network may not be used to download, copy, or store any software, shareware, or freeware without prior permission from the Network Administrator. The network may not be used for commercial purposes. Users may not buy or sell products or services through the system.
- Use of the network for advertising or political lobbying is prohibited.
- The network may not be used for any activity or to transmit any material that violates federal, state, or local laws. This includes, but is not limited to, illegal activities such as threatening the safety of another person or violating copyright laws.

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- Network users may not access websites, newsgroups, or chat areas that contain material that is obscene or that promotes illegal acts. If a user accidentally accesses this type of information, he or she should immediately notify a teacher, librarian, or School/Network Administrator.
- Use of vulgar, obscene, or other inappropriate language is forbidden.
- CDs, disks, flash drives, or other external storage devices from outside of school MAY NOT BE BROUGHT TO SCHOOL and used on computers without prior approval by the School/Network Administrator.
- Students may not copy articles/graphics from the Internet without prior approval and supervision.
- During regular school hours, students will have access to the Internet for ACADEMIC purposes only. Students may not use e-mail services at school. They may not retrieve personal e-mail account information at school.
- Students should NEVER publicize any personal information (name, address, phone number, photographs, depictions, etc.) on the Internet.

Use of Copyrighted Materials

All Catholic Schools of the Archdiocese of St. Louis should adhere to the current copyright laws governing printed material, videotape, computer software, music, multi-media presentations, and Internet web sites and resources. Copyright infringement is a serious ethical and legal issue. When using copyrighted material of any nature, students should credit the sources and include the copyright ownership information that is shown in the original work.

Parent/Guardian Permission

(PLEASE COMPLETE ONE PERMISSION FORM FOR EACH STUDENT)

I have read and understand the Internet Acceptable Use Agreement about appropriate use of the computer network at Holy Infant School. I understand that this form will be kept on file at the school. I understand that violations of the terms of this agreement will be investigated and that consequences will be applied that may include, but are not limited to, revocation of Internet privileges. I give my permission to access the network as outlined above. I also understand that my child's work, writing, drawings, etc. may be published on the Internet and be on a Worldwide Web server. I understand that this Agreement will remain in effect from the date of receipt by the school until Sept. 30, 2022.

Parent name (please print)

Parent signature

Student name (please print)

Student signature